

Winshill Village Primary & Nursery School
Communication Information for Parents and Carers



How We Communication with Parents and Carers

The school office is open from 8am to 4pm Monday to Friday.

In Person

Parents and carers are able to leave messages with staff on the entrance gates at the start and end of the school day. Parents can also make appointments to see teaching staff via the school office.



By Phone

Parents and carers are able to phone the school office for all general enquires on 01283 247570. Please note that all absences must be reported before 9.30am by calling 01283 247570 and selecting option 1 to leave a message. Please clearly state the reason for the absence.



MyChildAtSchool

We use the MyChildAtSchool (MCAS) app as our main platform for communicating with parents and carers. Through the MCAS app, you can easily access important school updates, messages, newsletters, and event information. The app also allows you to order school lunches, pay for trips and other activities, and book places for Breakfast Club and After School Club. We encourage all parents and carers to use the MCAS app regularly to stay informed and manage school-related tasks conveniently in one place.



Class Dojo

We use Class Dojo to support communication between school and home. Class Dojo allows teachers to share class updates, photos, and key learning moments, helping parents and carers stay connected with their child's progress and daily experiences. It is also used to send reminders, celebrate achievements, and share important notices from the school. We encourage all parents and carers to check Class Dojo regularly to stay informed and engaged with school life.



Tapestry

We use Tapestry in our Nursery and Reception classes to record and share children's learning and development. Tapestry allows staff to capture photos, videos, and observations of your child's progress, which are then shared securely with parents and carers. This helps you stay involved in your child's early learning journey and celebrate their achievements at home. Parents and carers can also add their own observations, creating a shared picture of each child's development.



Letters and Newsletters

All our important letters and newsletters are shared via email and uploaded to the school website [here](#) via the parents tab. Please make sure you have provided the school with your current email address to ensure you are able to receive important letters and the weekly newsletter from Winshill Primary & Nursery School.



Social Media

Achievements and what children are learning about in school are celebrated on our social media platforms. Search for @winshill_village on Instagram and Facebook.



Medical Tracker

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We use Medical Tracker to record and communicate first aid and medical incidents that occur during the school day. Where your child receives first aid or has a recorded accident or injury, parents and carers will receive an email notification providing details of the incident and any treatment or first aid given.

Medical Tracker helps us to maintain accurate records and ensures that parents and carers are kept informed about any first aid their child has received in school. For more significant injuries or medical concerns, school staff will contact parents/carers directly by telephone where appropriate.